

## MINUTES

The Rogers City Council met in *regular session* in the Council Chambers of the Maurice H. Kolman City Hall Building on Tuesday, May 28, 2019 at 6:30 p.m. The meeting was called to order by Mayor Greg Hines. The invocation was given by Craig Brown of SOCO. Those in attendance were led in the Pledge of Allegiance.

### **PUBLIC FORUM:**

There were no comments from anyone in the audience.

The Public Forum was declared closed.

### **COUNCIL MEMBERS PRESENT:**

Betsy Reithemeyer, Gary Townzen, Marge Wolf, Clay Kendall, Jerry Carmichael, Barney Hayes and Mandy Brashear were present. Mark Kruger was absent.

### **OTHER OFFICIALS PRESENT:**

City Clerk-Treasurer Peggy David, City Attorney Andrew Hatfield, Staff Attorney Bonnie Bridges, Fire Chief Tom Jenkins, Police Chief Hayes Minor, Water Utilities Superintendent Brent Dobler, Director Finance Casey Wilhelm, Street Superintendent Frankie Gyll, Project Engineer Lance Jobe, Director of Parks and Recreation Jim White, PR Specialist Ben Cline, City Planner Ethan Hunter and Planning Commissioner Mandel Samuels.

### **ACTION ON MINUTES:**

(May 14, 2019)

Motion by Townzen, second by Reithemeyer to approve the minutes of May 14, 2019 as submitted.

Voice vote: Unanimous -Yes. ***Motion carried.***

**Approves** the suspending of rules for the meeting.

Motion by Reithemeyer, second by Wolf to suspend the rules to consider all items on the agenda on a single reading and by title only. Roll call: Unanimous – Yes. ***Motion carried.***

### **REPORTS OF BOARDS AND STANDING COMMITTEES:**

(Agenda Item #1)

**RES. #R19-39** Adopting a Revised Personnel Policy Manual for the City of Rogers, Arkansas

The resolution was introduced by Councilmember Kendall and read by title only by City Attorney Andrew Hatfield.

Kendall, chair of the Internal Affairs Committee, reported the committee had met, recommended a “Do pass” and recognized Director of Human Resources Thomas Dunlap.

Dunlap reported the revisions to the Personnel Policy Manual are a series of technical revisions to the manual that was adopted in 2016. This is not an extensive revision, as most of the items include legal trends and changes in state and federal law.

Motion by Hayes, second by Townzen to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted.***

(Agenda Item #2)

**RES. #R19-40** Authorizing a Contract Extension for Construction Services with J & L Concrete and Excavation, Inc. of Rogers, AR

The resolution was introduced by Councilmember Townzen and read by title only by Hatfield.

Townzen, a member of the Transportation Committee, reported the committee had met, recommended a “Do pass” and recognized Project Engineer Lance Jobe.

Jobe explained the resolution will extend the 2018 contract with J & L Concrete through this year. J & L has agreed to hold their prices to the contract price.

Motion by Reithemeyer, second by Wolf to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted.***

(Agenda Item #3)

**RES. #R19-41** Authorizing a Contract with Alta Planning + Design of Portland, OR for Consulting Services

The resolution was introduced by Townzen and read by title only by Hatfield.

Townzen reported the Transportation Committee had met, recommended a “Do pass” and recognized Jobe.

Jobe explained that Alta Planning had designed the signage for the Razorback Greenway. We would like for them to design similar signage for the Railyard Loop which will help to guide people to downtown.

Motion by Hayes, second by Brashear to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted.***

(Agenda Item #4)

**RES. #R19-42** Expressing the Willingness of the City of Rogers to Utilize the Federal-Aid Transportation Alternatives Program Funds for the Safe Routes to School Project

The resolution was introduced by Townzen and read by title only by Hatfield.

Townzen reported the Transportation Committee had met, recommended a “Do pass” and recognized Jobe.

Jobe reported this resolution will allow for an 80/20 grant application for additional sidewalks, stripping, and signage for improved safety around schools. The city’s share would be \$125,000 and would be paid out of the bond funds. The Fed’s share would be \$500,000.

Motion by Reithemeyer, second by Hayes to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted.***

(Agenda Item #5)

**RES. #R19-43** Amending the 2019 Budget to Appropriate General Fund Reserves in the Amount of \$25,000 to Acct. #100-01-70298; For Preservation of the Searles Prairie Natural Area

The resolution was introduced by Councilmember Reithemeyer and read by title only by Hatfield.

Reithemeyer, chair of the Finance Committee had met, recommended a “Do pass” and recognized Director of Parks and Recreation Jim White.

White explained that the 10 acres along Hwy. 102 known as the Searles Prairie is currently owned by the Natural Heritage Commission. There is an additional 2.5 acres available to add to the existing property. This appropriation

would be the city’s share for a partnership with the Natural Heritage Commission. The Natural Heritage Commission will maintain all of the property, but the city through the partnership, may have access for some uses in the future.

Motion by Wolf, second by Reithemeyer to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted***

(Agenda Item #6)

**RES. #R19-44** Authorizing a Contract with Tyler Technologies of Yarmouth, ME for Software Enhancements to Payroll Software

The resolution was introduced by Reithemeyer and read by title only by Hatfield.

Reithemeyer reported the Finance Committee had met, recommended a “Do pass” and recognized Director of Finance Casey Wilhelm.

Wilhelm reported this is a budgeted item for 2019 for payroll software which is a time keeping and scheduling software system that will capture all employees time into the payroll system and track approved time-off.

Motion by Reithemeyer, second by Townzen to adopt the resolution.

Voice vote: Unanimous – Yes. ***The resolution is adopted***.

(Agenda Item #7)

**ORD. #19-39** Rezone from R-DP to NBT, 606 N. 5<sup>th</sup> Street (Angela Blake)

The ordinance was introduced by Councilmember Carmichael and read by title only by Hatfield.

Carmichael reported the Community Environment & Welfare Committee and Planning Commission had unanimously approved the rezoning requests.

Angela Blake, petitioner for the rezoning, reported the NBT zoning will allow for her to operate her business.

The Mayor asked, “Shall the ordinance pass?”  
Roll call: Unanimous – Yes. ***The ordinance is adopted***.

The Mayor asked, “Shall the emergency clause pass?”

Roll call: Unanimous – Yes. *The emergency clause is adopted*

None.

**OLD BUSINESS:**

**NEW BUSINESS:**

(Agenda Item #1)

**ORD. #19-40** Accepting the Final Plat of Cadence Place, Phase 1

The ordinance was introduced by Reithemeyer and read by title only by Hatfield.

Blake Murray, representing the developer, requested approval of the final plat.

The Mayor asked, “Shall the ordinance pass?”

Roll call: Unanimous – Yes. *The ordinance is adopted.*

The Mayor asked, “Shall the emergency clause pass?”

Roll call: Unanimous – Yes. *The emergency clause is adopted*

**ANNOUNCEMENTS:**

None.

There being no further business, motion by Wolf, second by Reithemeyer to adjourn the meeting. Meeting adjourned at 6:41 p.m.

**ATTEST:**

**APPROVED:**

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Peggy David, City Clerk-Treasurer

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C. Greg Hines, Mayor